

JOB DESCRIPTION

Position: Summer Day Camp Senior Counselor (4 positions)

Accountability: Reports to BGC Program Coordinator

Major Duties:

- Plans and implements daily programs, activities, trips and special events for day camp
- Provides proper safety and supervision of campers age 5 – 12 years old
- Ensures activities are of excellent quality and appropriate to the healthy development of children
- Assists in training and supervision of Junior Camp Counselors and volunteers
- Interacts with parents/guardians during drop-off and pick-up times
- Provides appropriate behavior management and mediates conflict amongst participants
- Follows agency policies, procedures and mandates
- Maintains record keeping (e.g. arrival & departure records, trip lists and attendance)
- Participates in staff meetings and training sessions.

Qualifications:

- Enrolled in post-secondary education in related field i.e. Child and Youth Work, Social Work, Leisure and Recreation, etc.
- At least one year of experience working with children, preferably in a day camp setting
- Demonstrated ability in planning, implementing and evaluating programs
- Demonstrated conflict resolution, leadership development, and decision making skills
- Strong organizational skills with the ability to work both in a team and independently
- Must be between 16 and 30 years of age at the start of employment
- Current First Aid Certificate, CPR and High Five Training are assets
- Second language an asset (e.g. Cantonese, Mandarin, South Asian languages, Arabic)

Salary Range: \$19.22/hr (under review)

10 Weeks (June 24 – August 23) @ 35 hours per week

To apply, please click on “Register” on our website and proceed to make an account in our registration system. You will find the Summer Job Application under “General” programs.

If you have any questions, please contact Michaela Warren at michaela@bgceastview.com

Eastview Neighbourhood Community Centre is an equal opportunity employer and encourages applicants from diverse backgrounds. Only those selected for interviews will be contacted.