

Minutes
EAST TORONTO FAMILY COMMUNITY CENTRE
Board of Directors Meeting
March 18, 2019

All agenda items noted are open to the public, unless otherwise specified.

Present	Kerry Bowser, Susan McMurray, Kim McFadden, Akemi De Castro, Meg Mathur, Anita Roy Lauritsen (by phone)
Regrets	Steve Dewar, Paula Fletcher, Moneca Delain, Jennifer King, Joan Howard and Keon Johnson (youth rep)

The meeting began at 6:34 pm. The meeting was chaired by Susan McMurray.

1.	Land Acknowledgement	
2.	Agenda	Agenda approved
3.	Conflicts of Interest	None declared
4.	Minutes	<p>Motion to approve the minutes from the February 25, 2019 meeting.</p> <ul style="list-style-type: none"> • Moved by Akemi De Castro and seconded by Meg Mathur • Carried
5.	Executive Report	<ul style="list-style-type: none"> • At least three vacancies on the Board to be filled (legal background would be beneficial) • Board members are asked to spread the word • Looking for expressions of interest by April 21, 2019 with the possibility of an extension
6.	Youth Report	<ul style="list-style-type: none"> • The Black Empowerment Group did a great job organizing the Black History Event. It was a huge success with about 240 participants in attendance. • Active Groups: Black Empowerment Group, Piano Classes, Investment in Youth Project, Keystone Leadership Group, Torch Club, Homework Club, Girls Group, and The Lead Up Project • Upcoming Activities: Career Fair and Pre-Employment Workshops
7.	Waterfront Neighbourhood Centre (WNC)	<ul style="list-style-type: none"> • Welcomed WNC ED Leona Rodall • Centre opened in 1991 as one of the 10 AOCC Centres • WNC has about 3,223 members • The building is shared with the TDSB (Waterfront School and City School) as well as St. Stephen's Child Care Centre • WNC has exclusive main floor use, an outdoor basketball court (ranked #1 in Toronto for quality of court and competitive play), a small preschool playground, a community garden, shared indoor parking and a community cafe

		<ul style="list-style-type: none"> • In 2017, WNC welcomed 256,468+ participants to 2,976 program sessions, 79 staff and 958 volunteers • 50% programs are free • 100% of WNC programs and services expenses are supported thorough fundraising, grants, membership fees and room rentals • Fastest growing and largest vertical neighbourhood in Toronto • WNC Strategic Planning Committee identified 4 points of extreme service pressures: young families with newborns to preschool age children living in apartments/condos, young university/working age singles or couples, seniors and diverse youth facing barriers to school and employment • WNC next steps: implementation of WNC facility needs assessment, City Energy Retrofit Project, complete Program Review & Management Succession Planning and Strategic Plan Development and working with community partners
8.	Financial Report	<ul style="list-style-type: none"> • No financial report • Eastview is developing an online registration system
9.	What's going on in the neighbourhood?	<ul style="list-style-type: none"> • Prom Extravaganza at Eastview will take place on Sunday, April 28, 2019 • There will be an upcoming vigil to show solidarity with the Madinah Mosque- details to follow once confirmed
10.	Management Representation to Auditor	<p>The Board confirms, based on Kerry's report, that to the best of its knowledge the management representations reflected below are correct.</p> <ul style="list-style-type: none"> • Management reports all instances of fraud, unless the matter is trivial in nature, to the board along with their recommendation for dealing with the matter. The board will then review the matter and advise management on how to proceed. • We have been advised by management that they are not aware of any instances of fraud affecting the organization at the present time and as a result have not had to report any such matters to the board.
11.	Adjournment	<ul style="list-style-type: none"> • 8:22 pm

**EASTVIEW NEIGHBOURHOOD COMMUNITY CENTRE
Board/Committee of Management Meeting
March 18, 2019**

1.	Agenda	Approved by consent
2.	Conflict of interest	None declared
3.	Minutes	Minutes approved
4.	Marketing & Engagement Committee	<ul style="list-style-type: none"> • The Winterfest skating party was on March 3rd and there was a great turn out. Eastview needs to consider its purpose and role at the event (amount of work organizing it vs actual benefit to Eastview).
5.	Executive Director's Report	<ul style="list-style-type: none"> • Auditors were in for three days and didn't foresee any issues • The EDs of The Boys and Girls Clubs GTA requested and received a meeting with Mayor John Tory • As a follow-up from the Staff Survey, the following issues are now standing items at Eastview staff meetings: Working Effectively Together, Behavioural Issues and Supervision • Kerry is working with Michael Hayden from the City to set up Diversity and Inclusion training with staff and the Board in May or June • Ian Edward, ED of Kiwanis Boys and Girls Club has just been hired on as the Central Regional Director for BGCC • Kerry confirms that all monthly statutory taxes and benefit contributions have been filed and remitted, or will be remitted by the end of the month
5.	Adjournment	8:30 pm

Approved By: _____ Date: _____