

Minutes
EAST TORONTO FAMILY COMMUNITY CENTRE
Board of Directors Meeting
April 17, 2017

All agenda items noted are open to the public, unless otherwise specified.

Present	Kerry Bowser, Morris Popowich, Kim McFadden, Steve Dewar, Susan McMurray, Akemi De Castro, Bev Wolfus, Moneca Delain, Wan Chin Cheong and Anita Roy Lauritsen
Regrets	Paula Fletcher, Joan Howard, Leah Simon and Jonathan Hypolite

The meeting began at 6:37. The meeting was chaired by Susan McMurray.

1.	Agenda	Agenda approved
2.	Conflicts of Interest	None declared
3.	Minutes	Motion to approve minutes from March 20,2017 meeting. <ul style="list-style-type: none"> • Moved by Moneca Delain and seconded by Kim McFadden • Carried
4.	Executive Report	<ul style="list-style-type: none"> • June Board meeting may be cancelled
4.	Youth Report	<ul style="list-style-type: none"> • Active groups: The Young Men Integration Project, Homework Club, The Keys to Success Project, Toronto Public Health Youth Investment Project, The Torch Club, Piano Classes and Basketball Recreation Programs
5.	Financial Report	<p>Auditor: Virginia Lackey</p> <ul style="list-style-type: none"> • Reviewed "A Guide to Financial Statements of Not-For-Profit Organizations: Questions for Directors to Ask (publication by Chartered Professional Accountants Canada) and draft audited statement. It was a very helpful overview, as was the discussion during the review. <p>Motion to approve the draft audited statement</p> <ul style="list-style-type: none"> • Moved by Steve Dewar and seconded by Anita Roy Lauritsen • Carried <p>Kerry</p> <ul style="list-style-type: none"> • Underspent in terms of our budget which can be attributed to the fact that we haven't received a quarter of our annual income • Surplus to date on Admin budget due to a Manager working part-

6.	Marketing & Engagement Committee	<p>Food Security Programs:</p> <ul style="list-style-type: none"> • Developing a healthy food policy for donations • Will be approaching farmers' markets to get fresh produce donations for food bank • Grow-A-Row/Buy-A-Row initiative- have donors pay for a row of produce to be grown and then it would be donated to the food bank • \$2000 grant from Big Carrot will fund a cooking program for youth ages 13-18 for two hours weekly for a total of 8 weeks <p>General:</p> <ul style="list-style-type: none"> • Race for Kids is on June 3 - looking for Board participation and promotion • Afternoon of Aug.25 is Sizzling Summer Fun Fest • Food truck festival and a movie outside may be a separate event
7.	HR & Policy Committee	<p>Motion to accept the Health & Safety Policy</p> <ul style="list-style-type: none"> • Moved by Moneca Delain and seconded by Morris Popowich • Carried
8.	Review of By-laws	<ul style="list-style-type: none"> • Review of by-laws required every 5 years by the Boys and Girls Club of Canada • A preliminary review has been undertaken. Any recommended by-law amendments will be proposed at the May Board meeting
9.	Adjournment	<ul style="list-style-type: none"> • 8:14

EASTVIEW NEIGHBOURHOOD COMMUNITY CENTRE
Board/Committee of Management Meeting
April 17, 2017

1.	Agenda	Approved by consent
2.	Conflict of interest	None declared
3.	Minutes	Minutes approved
4.	Executive Director's Report	<ul style="list-style-type: none"> • The Board reviewed the Fundraising Procedures documents • Eastview did not qualify for the United Way's Anchor Funding and therefore we are only eligible to apply for Program Stream Funding. <ul style="list-style-type: none"> ○ There may be a reduction in the number of program streams for which we can seek funding; will learn more and keep other funding options open. ○ External fundraising coaching and support may be beneficial
5.	Adjournment	8:40 pm

Approved By: _____ Date: _____