

Minutes
EAST TORONTO FAMILY COMMUNITY CENTRE
Board of Directors Meeting
December 10, 2018

All agenda items noted are open to the public, unless otherwise specified.

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| Present | Kerry Bowser, Susan McMurray, Kim McFadden, Joan Howard, Meg Mathur, Moneca Delain (by phone) and Keon Johnson (youth rep) |
| Regrets | Anita Roy Lauritsen, Akemi De Castro, Steve Dewar, Jennifer King and Paula Fletcher |

The meeting began at 6:35 pm. The meeting was chaired by Susan McMurray.

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| 1. | Land Acknowledgement | |
| 2. | Agenda | Agenda approved |
| 3. | Conflicts of Interest | None declared |
| 4. | Minutes | Motion to approve the minutes from the November 19, 2018 meeting. <ul style="list-style-type: none"> • Moved by Kim McFadden and seconded by Joan Howard • Carried |
| 5. | Executive Report | <ul style="list-style-type: none"> • Wan Chin Cheong has resigned and we thank him for his contributions to the Board over the past four years • Susan will accept financial contributions to make a holiday basket of treats for the staff. Suggested donation is \$10. • The Board would like to thank Mona very much for all of her delicious holiday treats! |
| 6. | Youth Report | <p>Keon Johnson was introduced as Eastview's new youth rep. He will alternate duties with Jonathan Hypolite.</p> <p>Activities: Community Forum of the City's Anti-Black Racism Unit with a focus on the Arts, Culture and Heritage; Youth Trip to Playdium Arcade on the Nov.16 PD Day; Youth Holiday Dinner will be held on Dec.13</p> <p>Active Groups: Black Empowerment Group, Piano Classes, Young Ruffian Drama Group, Investment in Youth Project, Keystone Leadership Group, Torch Club, Construction Program and GRIT.</p> |
| 7. | Financial Report | <ul style="list-style-type: none"> • We are still on track with the financials presented in November (projected surplus) |

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| 8. | HR & Policy Committee | <ul style="list-style-type: none"> • Report on 2018 Eastview Employee Satisfaction Survey <ul style="list-style-type: none"> • Overall staff members were more satisfied with their own job than last year (93%) • A couple of issues identified by staff previously will continue to be addressed: youth behaviour and communication/coordination challenges between programs • Looking at creative ways for enhancing Board-staff interactions • Kerry will share results with the staff and report back to Board • A new Software Copyright Policy has been developed <ul style="list-style-type: none"> • Kerry is responsible for the procedures • Move to accept the Software Copyright Policy • Moved by Meg Mathur and seconded by Moneca Delain • Carried |
| 9. | What's going on in the neighbourhood? | <ul style="list-style-type: none"> • Pocket Food Drive running until Dec.14/18 • Youth Movie Night on Friday at 10 Boulton • There was a Blake-Boulton meeting last Tuesday at Eastview in which 55 Division introduced a new Community Officer Program (more details to come) • Mural under the overpass is underway and will be completed by the spring |
| 10. | Province-City Challenges | <ul style="list-style-type: none"> • Question to consider: How will future cuts in provincial funding affect Eastview and the members it serves? • While we are a non-partisan Board we are able to address issues that affect the Eastview community to show our support • AOCCs may be able to show support together vs doing so individually |
| 11. | Adjournment | <ul style="list-style-type: none"> • 7:56 pm |

**EASTVIEW NEIGHBOURHOOD COMMUNITY CENTRE
Board/Committee of Management Meeting
December 10, 2018**

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| 1. | Agenda | Approved by consent |
| 2. | Conflict of interest | None declared |
| 3. | Minutes | Minutes approved |
| 4. | Marketing & Engagement Committee | <ul style="list-style-type: none"> • No report |
| 5. | Executive Director's Report | <ul style="list-style-type: none"> • If new provincial legislation passes, authorized Rec Programs may again include 4-5 year olds as of Sept/19 • Kerry met with City's Project Planner for the City and substantial work is required to bring the Eastview facility fully accessible to people with disabilities. The renovations will also result in greatly enhanced workspaces and increased storage. • Cathy, Katherine, Steve and Kerry are researching software to assist program tracking, registrations and reporting as well as HR management • Some Operating Plan items that haven't been completed yet will hopefully be able to get done with new software (i.e. Volunteer Evaluation, Program Evaluation Template and Membership Retention Tool) • The Boys and Girls Clubs of Canada is looking at re-vamping their National Office with respect to their Regional Director • Required monthly statutory taxes and benefit contributions have been filed and remitted, and will be remitted by the end of the month |
| 5. | Adjournment | 8:20 pm |

Approved By: _____ Date: _____