

**EAST TORONTO FAMILY COMMUNITY  
CENTRE  
Board/Committee of Management  
Meeting December 18, 2017**

**All agenda items noted are open to the public, unless otherwise specified.**

Present	Kerry Bowser, Susan McMurray, Bev Wolfus, Akemi De Castro, Wan Chin Cheong, Steve Dewar, Joan Howard, Jennifer King, Moneca Delain, Morris Popowich
Regrets	Kim McFadden Anita Roy Lauritsen, Paula Fletcher and Jonathan Hypolite,

The meeting began at 6:30 pm. The meeting was chaired by Susan McMurray.

1.	Agenda	Agenda approved
2.	Conflicts of Interest	None declared
3.	Minutes	Motion to approve the minutes from the November 20, 2017 meeting. <ul style="list-style-type: none"> <li>• Carried</li> </ul>
4.	Executive Report	<ul style="list-style-type: none"> <li>• The Board appreciates the work and dedication of Eastview staff throughout the year and provided a gift basket for the holiday season as a small token of that appreciation</li> <li>• The Board also thanks Mona for her special treats at monthly Board meetings</li> </ul>
5.	Youth Report	<ul style="list-style-type: none"> <li>• Active groups: The Keystone Club, The Torch Club, Piano Classes, The Black Empowerment Group, The Power Up Club, Art Classes, Skilled for Success Group, The Eastview Girls Empowerment Program, Construction Program, Cooking and Girls Program</li> </ul>
6.	What's going on in the neighbourhood	<ul style="list-style-type: none"> <li>• No new updates</li> </ul>
7.	Financial Report	<ul style="list-style-type: none"> <li>• The Centre is looking at a deficit for the 2017 calendar year that will be covered by the reserve fund.</li> <li>• The bulk of the deficit is a result of fees/revenue not received due to the new provincial legislation that prohibit Eastview from enrolling children aged 5 in recreational programs, while expenses remained relatively high because of minimum ratios</li> <li>• Fundraising and enhanced forecasting will be key to ensure that the reserve fund is replenished and unanticipated budget shortfalls can be covered in the future</li> </ul>
8.	By-law review	<ul style="list-style-type: none"> <li>• Morris gave an update on the process for the review and anticipates it being complete before the Board breaks for the summer. Will seek to bring a preliminary bylaw review to April meeting, and a final version to the May meeting so the City can review before the by-laws are brought to the AGM for final approval.</li> </ul>

9.	Marketing & Engagement Committee	<ul style="list-style-type: none"> <li>• The Marketing and Engagement committee board members and Fiona reviewed Cathy Mann's report</li> <li>• The committee feels that a dedicated fundraising staff member is required, at least on a contract basis (e.g. 2 years) in order to address the fundraising strategy which currently sits partially with Fiona and Cathy and has not been fully articulated. It also allows this role to focus on fundraising vs. community events</li> <li>• There are still a few meetings to be held with Cathy Mann to discuss her recommendations, so the Board will await the follow up from those meetings</li> </ul>
10.	Licensed Child Care	<ul style="list-style-type: none"> <li>• Due to provincial legislation changes, Eastview is no longer allowed to enroll children aged 5 in recreational programs</li> <li>• Looking at what other AOCCs are doing, the Board discussed whether Eastview should consider getting licensed in order to offer childcare to 4 &amp; 5 year olds -</li> <li>• Licensing for this care comes with some challenges including trying to find staffing for the before and after school shift work that is required, number of placements, determining costs and subsidies, dealing with likely uncertainties regarding this issue in 2018</li> <li>• Susan and Akemi will collaborate in drafting an outline of a letter which could be sent to the province indicating the impact on the Eastview community in terms of an already insufficient number of spaces now reduced further by a requirement for licensed child care for 4 &amp; 5 year olds</li> </ul>
11.	Adjournment	<ul style="list-style-type: none"> <li>• 8:15</li> </ul>

**EASTVIEW NEIGHBOURHOOD COMMUNITY  
CENTRE  
Board/Committee of Management Meeting  
December 18, 2017**

1.	Agenda	Approved by consent
2.	Conflict of interest	None declared
3.	Minutes	Minutes approved
4.	Executive Director's Report	<ul style="list-style-type: none"> <li>• Eastview hired a new Administrator named Katherine Robinson. She starts January 2, 2018</li> <li>• Upgrades to security system are completed and to elevator are almost completed</li> <li>• Eastview conducted another successful United Way campaign with lots of participation as an agency in the overall campaign</li> <li>• No significant questions from the City about the AOOC budget at the City's budget meeting hence no reduction in Admin funding</li> </ul>
5.	Adjournment	8:30 pm

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_