

Minutes
EAST TORONTO FAMILY COMMUNITY CENTRE
Board of Directors Meeting
February 26, 2018

All agenda items noted are open to the public, unless otherwise specified

Present	Kerry Bowser, Susan McMurray, Bev Wolfus, De Castro, Jennifer King, Anita Roy Lauritsen, Joan Howard, Wan Chin Cheong, Moneca Delain, Steve Dewar
Regrets	Paula Fletcher, Kim McFadden, Jonathan Hypolite, Morris Popowich
Guest	Anthony

The meeting began at 6:40pm and was chaired by Susan McMurray.

1.	Agenda	Agenda approved
2.	Conflicts of Interest	None declared
3.	Minutes	Motion to approve the minutes from the January , 2018 meeting. <ul style="list-style-type: none"> • Moved by Joan Howard and seconded by Anita Roy Lauritsen • Carried (with formatting corrections)
4.	Executive Report	<ul style="list-style-type: none"> • Meeting with Blake, Eastview, Jennifer Story and Paula Fletcher last week. Agreement to maintain a community calendar. Blake invites Eastview to participate in the June Blake Fun Fair. Eastview will invite Blake more regularly to events. • Chair McMurray invited to participate in Gerrard/Carlaw smart track station stakeholder advisory group on January 24, 2018. She raised two key issues: (1) Pedestrian bridge: will be taken out of service during construction. They have to think about this community and how tough it is for folks who live in the area to get across. (2) Insert community benefits agreements into any infrastructure developments. For example, commit to local hiring. • The 4 east end AOCCs got together at RTC to talk about some common issues including: (1) Agencies, Boards and Commissions Governance Review. City is expected to bring a report forward on recommendations in April. (2) Common opportunities to get together for Board development. (3) Advocacy and AOCCs.
5.	Youth Report	<ul style="list-style-type: none"> • Anthony spoke about the Black History Month Event last night. • The model Eastview has adopted is dinner, entertainment, a display, and a fashion show. • Planning started with a group of youth in September. 12 meetings to plan the event and learn about their culture. • Approximately 230 youth attended from across the GTA (approximately 60-70 regular youth, the rest from as far as Brampton). Media including the Beaches newspaper and CTV attended. • This year, the fashion show featured African fashion. • The youth created a documentary featuring youth in the community instead of a speaker. • Eastview should consider where else to show the documentary, including at the AGM and putting it online. • Jonathan raised some suggestions in his report, including concerns with the sound and projection systems. The Board should assure Jonathan that these are in the process of being upgraded. Jonathan also suggested a refresh of the formula. The

		Board suggested circulating an anonymous survey by social media.
6.	Financial report	<ul style="list-style-type: none"> • Steve and Kerry are working on updating our financial processes. • The financial report format is slightly different, dividing up the admin/program report into separate program and admin reports. • Discussion regarding reasons for deficit in January. (1) Fundraising/donations typically low in January. (2) After School program deficit (discussion re changes to program, including moving the program to Eastview in February, to address the deficit) • Kerry is working with the finance side to do better projections, so that we will know by June where we stand. • Comfortable that the deficit that we are building will be covered off in coming months. • Next month when bring budget forward, want to have good sense of program budget. • Discussion regarding United Way's 3 year commitment to continued funding of Eastview. United Way changed its structure, and we were invited to apply to be an anchor agency. Eastview was not selected. United Way confirmed that it was not because they found us deficient in any way, they just couldn't grant it to everyone. However, Eastview's application for funding under 3 program streams was accepted. There is no guarantee this funding will continue after 3 years.
7.	HR & Policy Committee – Staff Survey + Code of Conduct	<p>Motion to accept the Code of Conduct.</p> <ul style="list-style-type: none"> • Moved by Bev Wolfus and seconded by Moneca Delain. • Carried <p>Motion to go in camera to discuss staff survey</p> <ul style="list-style-type: none"> • Moved by Moneca Delain, seconded by Anita Roy Lauritsen <p>(Motion to go out of camera)</p>
8.	Marketing and Engagement Committee	<ul style="list-style-type: none"> • The committee's big focus is the execution of fall events. In 2019, the focus will be on developing a sustainable stream of donors in the community with less of a focus on organizing events. The focus of the Board should be on pure marketing and fundraising. • Joan Howard provided an update on a band fundraiser at the Linsmore which raised \$250 for Eastview. • Kerry reported that Kathy Mann is interested in getting involved in the committee to put together a fundraising event for 2018.
9.	What's going on in the neighborhood	<ul style="list-style-type: none"> • N/a
10.	Child care and afterschool care response	<ul style="list-style-type: none"> • Board to review draft letter to discuss at next month's meeting.
11.	Adjournment	<ul style="list-style-type: none"> • 8:31pm

**EASTVIEW NEIGHBOURHOOD COMMUNITY CENTRE
Board/Committee of Management Meeting
February 26, 2018**

1.	Agenda	Approved by consent
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2.	Conflict of interest	None declared
3.	Minutes	Minutes approved
4.	Executive director's report	<ul style="list-style-type: none"> • Correction of last month's report – we had already received the funds for the projection equipment. The funds had been dropped into Eastview's account with no fanfare. • A boiler leak was fixed by the City.
5.	Adjournment	<ul style="list-style-type: none"> • 8:34

Approved By: _____ Date: _____