

**Minutes
EAST TORONTO FAMILY COMMUNITY CENTRE
Board of Directors
Meeting April 16, 2018**

All agenda items noted are open to the public, unless otherwise specified.

Present	Kerry Bowser, Susan McMurray, Bev Wolfus, Morris Popowitch, Steve Dewar, Joan Howard, Moneca Delain, Akemi De Castro, Jennifer King, Paula Fletcher
Regrets	Anita Roy-Lauritsen, Kim McFadden, Wan Chin Cheong, Jonathan Hypolite

The meeting began at 6:39 pm. The meeting was chaired by Susan McMurray.

1.	Agenda	Agenda approved
2.	Conflicts of Interest	None declared
3.	Minutes	Motion to approve the minutes from the March 19, 2018 meeting. <ul style="list-style-type: none"> • Moved by Joan and seconded by Steve • Carried
4.	Executive Report	<ul style="list-style-type: none"> • Nothing to report • Executive meeting on Monday April 23rd
5.	Youth Report	<ul style="list-style-type: none"> • Active Groups: The Black Empowerment Group, The Torch Club, Piano Classes, The Power Up Club, Art Classes, Skilled for Success Group, The Eastview Girls Empowerment Program, The Investment in Youth Project, Construction Program, Dunk for Diabetes and Girls • Prom 911 – April 29th, 12-3
6.	Financial Report	<p>2017 Audit complete, Board reviewed the Draft report</p> <ul style="list-style-type: none"> • Audited deficit is as projected (\$26,159), projected to recover in the next 2-3 years • Steve recommends designated reserve to be at the current amount of \$133,360 • Main financial risk of the organization is not getting paid a receivable • Auditors did not identify any internal control weaknesses • Kerry (Executive Director) stated monthly statutory taxes and benefit contributions have been filed and remitted on behalf of the organization • Steve made a motion to accept the audit of the consolidated financial statements; seconded by Bev • Motion carried <p>March month end financial statement reviewed</p>

7.	By-law Review	<ul style="list-style-type: none"> • Morris gave a general summary of the changes made to the following by-laws further to direction at the March Board meeting: <ul style="list-style-type: none"> ○ East Toronto Family Community Centre (ETFCC) By-Law 1 ○ East Toronto Family Community Centre Procedure By-Law ○ Eastview Neighbourhood Community Centre (ENCC) Procedure By-Law – transcription error (duplication of Duties of Committee) identified ○ Eastview Neighbourhood Community Centre Constitution and By-Laws • Morris made the following motion: that the bylaw amendments previously circulated to the board be approved provided that (i) such amendments of East Neighbourhood Community Center shall be submitted to the City of Toronto for any required review and approval; and (ii) such amendments shall come into effect upon approval of the members at the next annual meeting. Steve seconded the motion • Motion carried • Once approved, Kerry will notify members and post changes per rules/requirements • The board thanked Mr. Popowich profusely for his hard work leading the bylaw reviews
8.	Marketing & Engagement Committee	<ul style="list-style-type: none"> • Fundraising committee will be holding an event (tentatively) Tuesday October 2, 2018 • Partnering with restaurants in the Jones/Gerrard corridor to talk about a model (e.g. a percentage of the till towards Eastview) • Committee would like Board involvement to promote and participate where possible • Full event plan to be developed • Cathy Mann and other advisors will continue to support the Committee in the development of the inaugural event
9.	HR & Policy Committee	<ul style="list-style-type: none"> • No report
10.	What's going on in the neighbourhood	<ul style="list-style-type: none"> • Underpass project in Ward 30 as part of an Art Start project • Kempton Howard park/playground redesign – First design meeting on May 1st 7-9pm at Eastview • New safety flexipost on Boulton near Blake Jr. PS • Community meeting at Blake Jr PS – looking to bring together/align many community events and initiatives • Jones/Boulton intersection light still in planning to accommodate Bon Berger school bus traffic
11.	Other Business	<ul style="list-style-type: none"> • Kerry briefly described the requirement to submit police check documents
12.	Review of 2017 Operational Plan/Strategic Plan	<ul style="list-style-type: none"> • Susan discussed the review of 2017 operational plan/strategic plan, including a description of the approach to ensuring ENCC achieves the spirit of the strategic plan • At a subsequent meeting, the draft 2018 operating plan will be provided for review and discussion • Kerry noted that the operating plan document is based on a template provided by the consultant who helped with the strategic plan • There was a brief discussion of community engagement with TCHC residents in Eastview • There was a discussion of using demographic and other data from Eastview users and catchment area residents to better understand the backgrounds of the residents and perceptions of Eastview

13.	Board Attendance Review	<ul style="list-style-type: none"> Susan briefly discussed the rationale for the board attendance review and the results of the review for 2017. All Board members are in compliance.
14.	Compliance with LHIN 2018-19 Service Accountability Agreement	<ul style="list-style-type: none"> The board unanimously approved a resolution to authorize the board chair to declare to the Local Health Integration Network the declaration of compliance set out in Schedule G – Form of Compliance Declaration for the applicable period
15.	AGM & Elections	<ul style="list-style-type: none"> Susan noted that Bev is nearing the end of her maximum tenure and will not be returning to the board after the next annual meeting A committee will be formed to recruit new candidates for the board as required
16.	Update on child care and afterschool care	<ul style="list-style-type: none"> Focus of TDSB after school mandate are schools where there is currently no child care, not to enhance or address existing programs Looking to have one provider per school; and the preference is licensed care vs. authorized recreation programs Authorized recreation programs will be grandfathered in for the near-term Current letter will be enhanced with some metrics to make the results tangible and sent to the current Minister of the Status of Women and Minister Responsible for Early Years and Child Care (cc: Peter Tabuns, MPP) Motion to send a letter to the Minister made by Joan, seconded by Jennifer Motion carried Inviting Elaine Baxter-Trahair, City of Toronto's Children's Services GM, for a session to look at what options for an operational review and enhancement of Eastview's ARCs (June or September TBC)
17.	Adjournment	<ul style="list-style-type: none"> 8:40 pm

**EASTVIEW NEIGHBOURHOOD COMMUNITY CENTRE
Board/Committee of Management Meeting
April 16, 2018**

1.	Agenda	Approved by consent
2.	Conflict of interest	None declared
3.	Minutes	Minutes approved
4.	Executive Director's Report	<ul style="list-style-type: none"> Kerry spoke briefly regarding staff planning issues and related budget planning Kerry tabled the remainder of his report for the board to read
5.	Adjournment	9:00 pm

Approved By: _____ Date: _____