

**Minutes**  
**EAST TORONTO FAMILY COMMUNITY CENTRE**  
**Board of Directors Meeting**  
**January 15, 2018**

**All agenda items noted are open to the public, unless otherwise specified.**

Present	Kerry Bowser, Susan McMurray, Bev Wolfus, Paula Fletcher, Morris Popowich, Jonathan Hypolite, Steve Dewar, Joan Howard, Kim McFadden, Akemi De Castro, Jennifer King and Anita Roy Lauritsen
Regrets	Moneca Delain and Wan Chin Cheong
Guest	TDSB School Trustee Jennifer Story

The meeting began at 6:34 pm. The meeting was chaired by Susan McMurray.

1.	Agenda	Agenda approved
2.	Conflicts of Interest	None declared
3.	Minutes	Motion to approve the minutes from the December 18, 2017 meeting. <ul style="list-style-type: none"> <li>• Moved by Joan Howard and seconded by Anita Roy Lauritsen</li> <li>• Carried</li> </ul>
4.	Executive Report	<ul style="list-style-type: none"> <li>• Sub-committee of the HR committee was formed with Susan and Bev working on the preliminary ED performance appraisal</li> </ul>
5.	Youth Report	<ul style="list-style-type: none"> <li>• Active groups: The Cooking Program, G.R.I.T., The Keystone Club, The Torch Club, Piano Classes, The Black Empowerment Group, The Power Up Club, Art Classes, Skilled for Success Group and The Eastview Girls Empowerment Program</li> <li>• Eastview's Black History Month celebration will take place on Sunday, February 25<sup>th</sup></li> </ul>
6.	What's going on in the neighbourhood?	<ul style="list-style-type: none"> <li>• City Council approved installation of traffic lights at Boulton &amp; Jones and the next step is waiting for the intersection to be designed</li> </ul>
7.	By-Law Review	<ul style="list-style-type: none"> <li>• Morris provided a timeline for the by-law review. He is researching by-laws at other AOCCs and he will try to report back to the Board in March. If possible, new by-laws will be voted on at the 2018 AGM.</li> </ul>
8.	Financial Report	<ul style="list-style-type: none"> <li>• Preliminary unaudited results show an approximate \$25,000 deficit for the 2017 fiscal year, which will be funded from reserves</li> <li>• A plan will be developed to replenish the reserves</li> <li>• Actions will be taken to develop a more rigorous and detailed budgetary and reporting process this year to ensure that pressures are identified in advance and that future challenges are more readily apparent</li> <li>• \$19,000 received from the City's Section 37 (Planning Act Reserve Funds) for new sound equipment</li> </ul>

9.	Eastview's After School Care Programs in Schools and at Eastview	<ul style="list-style-type: none"> <li>• Eastview's after school care programs in five school locations have been operating with different fees charged at some sites.</li> <li>• As a result of reduced enrolment at the Blake School site, connected to provincial changes under which 4 and 5 year olds now must receive after-school programming in licensed centres, and to a correction by Blake regarding permit fees for space rental, the fee for after school care at Blake increased from \$50/month to \$300/month.</li> <li>• The current cost is closer to that of other care programs in TDSB schools run by third parties, but without enough parents in a position to pay the new fee, Eastview plans to close the Blake site by Feb. 5<sup>th</sup>. In its place Eastview offers \$10/month after school care and has introduced a \$50/month walking fee to bring students from Blake to Eastview.</li> <li>• Kerry will develop a financial profile for all sites and make a plan for Blake, to share with the Board at the February meeting</li> </ul>
10.	Jennifer Story	<ul style="list-style-type: none"> <li>• Ms Story will work with the TDSB to determine if permit fees for the Blake site can be waived or reduced for Sept-Oct/17 when Eastview learned that the permit classification had changed.</li> <li>• She concurred that the Board could consider writing a letter to the province sharing concerns families have about cost and access to child care for 4-5 year olds and school-aged children as well as advocating for change</li> </ul>
11.	HR & Policy Committee	<ul style="list-style-type: none"> <li>• Staff satisfaction survey was carried out by a Meg Mathur, a member of the HR and Policy Committee. Meg has drafted a report that the committee will review at their next meeting. Once the report is finalized it will be shared with Board.</li> </ul>
12.	Marketing & Engagement Committee	<ul style="list-style-type: none"> <li>• Winterfest will be held on Feb.11/18</li> <li>• More consulting will happen with Cathy Mann on operationalizing her report before the committee reports back to the Board</li> </ul>
13.	Adjournment	<ul style="list-style-type: none"> <li>• 8:24 pm</li> </ul>

**EASTVIEW NEIGHBOURHOOD COMMUNITY CENTRE  
Board/Committee of Management Meeting  
January 15, 2018**

1.	Agenda	Approved by consent
2.	Conflict of interest	None declared
3.	Minutes	Minutes approved
4.	Executive Director's Report	<ul style="list-style-type: none"> <li>• Cathy Mann is continuing to work with Eastview to develop a fundraising plan for the next couple of years</li> <li>• Eastview received from the City of Toronto the AODA report for the Eastview facility which showed the overall level of accessibility to be poor. The city is responsible for any required upgrades but there is no timeline of when the work will be completed.</li> <li>• The Eastview website has been updated and now includes the most recent copy of the Policy &amp; Procedural Manual as well as agendas and minutes for 2017 and 2018</li> <li>• The upgraded elevator is ready for service</li> </ul>
5.	Adjournment	8:43 pm

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_