

Minutes
EASTVIEW NEIGHBORHOOD COMMUNITY CENTRE
Board of Directors Meeting
May 4, 2020

All agenda items noted are open to the public, unless otherwise specified.

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| Present | Akemi de Castro, Anita Roy Lauritsen, David Sobel, Jennifer King, Joan Howard, Meg Mathur, Moneca Delain, Paula Fletcher, Razia Dawood, Steve Dewar, Susan McMurray, Winston Yu Staff: Kerry Bowser, Katherine Robinson (minutes), Mark Kovats |
| Regrets | Keon Johnson |

The meeting began at 7:00pm via teleconference. The meeting was chaired by Susan McMurray.

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| 1. | Agenda | Agenda approved <ul style="list-style-type: none"> • Since the land acknowledgement was read during the special meeting, it was not repeated |
| 2. | Conflicts of Interest | None declared |
| 3. | Minutes | Motion to approve minutes from March 23, 2020 meeting: <ul style="list-style-type: none"> • Moneca moved, Joan seconded • Carried |
| 4. | Executive Report | <ul style="list-style-type: none"> • Thanks to staff and volunteers for commitment to Eastview and our community. • What is the implication of COVID-19 on our upcoming AGM and election process? Possibility of postponing the AGM for a few months – decisions on confirming dates to be made in accordance with City and Public Health guidelines on gatherings. |
| 5. | Executive Directors Report: Eastview During C19 | <ul style="list-style-type: none"> • Focus on the dedication of staff to continue working during these times – they have all done a remarkable job in staying engaged with community members and continuing to offer services whether working at the centre or from home. |
| 6. | Financial Report | <ul style="list-style-type: none"> • Mark Kovats has done an admirable job to assist with our finances and getting us through the audit. • Impact of closure of March Break programs and After School Programs is a deficit. Staff have been laid off. • Indication from major funders that they don't foresee any significant challenges in providing funding going forward in 2020. There has been flexibility from funders in how we are able to spend given funds especially as we are still supporting our community and maintaining a high level of service. • All remittances are currently up to date. • Note 16 of Financial Statement: Subsequent Event. This serves as a caution to readers that no one knows how our operations will be impacted going forward as a result of COVID-19 but services continue to be offered to community members as funding allows. |

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| | | <ul style="list-style-type: none"> • Management Report from the Auditors suggested that we implement a more efficient way to track a variety of financial and human resource related reporting (i.e. vacation carry over). These suggestions have been addressed by management. • Steve moved to pass the Financial Statements as presented. Meg seconded. Motion carried. • Kerry Bowser confirmed that all required monthly statutory taxes and benefit contributions have been filed and remitted, or will be remitted by the end of the month. |
| 7. | Other Business | <ul style="list-style-type: none"> • Anita moved to ratify decision to close Eastview as described in March 30, 2020 email. David seconded. Motion carried. |
| 8. | Adjournment | <ul style="list-style-type: none"> • 8:05pm |

**EAST TORONTO FAMILY COMMUNITY CENTRE
Board/Committee of Management Meeting
May 4, 2020**

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| 1. | Agenda | Approved by consent |
| 2. | Conflict of interest | None declared |
| 3. | Minutes | Minutes of March 23, 2020 approved |
| 4. | Other Business | <ul style="list-style-type: none"> The East Toronto Board continues to meet through video conferencing, relying on the "Normally..." language in s 3.1 of the Procedure By-law. However, an East Toronto special meeting will be held electronically, out of an abundance of caution, in order to ensure that East Toronto Board meetings are authorized to meet electronically. |
| 5. | Adjournment | <ul style="list-style-type: none"> 8:09pm |

Approved By:  Date: May 25, 2020