

**Minutes**  
**EAST TORONTO FAMILY COMMUNITY CENTRE**  
**Board of Directors Meeting**  
**March 19, 2018**

**All agenda items noted are open to the public, unless otherwise specified.**

Present	Kerry Bowser, Susan McMurray, Steve Dewar, Moneca Delain, Anita Roy Lauritsen, Morris Popowich, Joan Howard and Kim McFadden
Regrets	Akemi De Castro, Bev Wolfus, Jennifer King, Paula Fletcher, Wan Chin Cheong and Jonathan Hypolite (youth rep)

The meeting began at 6:35 pm. The meeting was chaired by Susan McMurray.

1.	Agenda	Agenda approved
2.	Conflicts of Interest	None declared
3.	Minutes	<p>Motion to approve the minutes from the February 26, 2018 meeting.</p> <ul style="list-style-type: none"> <li>• Moved by Moneca Delain and seconded by Anita Roy Lauritsen</li> <li>• Carried</li> </ul>
4.	Executive Report	<ul style="list-style-type: none"> <li>• Boys &amp; Girls Clubs of Canada Peer Review Recommendations</li> <li>• 21 recommendations included in a chart that outlines the leads for addressing each recommendation (Board and/or Staff) and timing for decision making or implementation. Kerry to input the plan on the BGCC's online system.</li> <li>• Eastview 2017 Operating Plan Report - Board members should read over the plan and we will review together at the next meeting</li> </ul>
5.	Youth Report	<ul style="list-style-type: none"> <li>• Black History Planning Group is in the process of doing a survey of those who attended the event</li> <li>• Active Groups: The Black Empowerment Group, The Torch Club, Piano Classes, The Power Up Club, Art Classes, Skilled for Success Group, The Eastview Girls Empowerment Program, The Investment in Youth Project, Construction Program, Dunk for Diabetes and Girls Basketball</li> <li>• Events: March Break Programs and Prom 911</li> </ul>

6.	Financial Report	<ul style="list-style-type: none"> <li>• Susan thanked Steve, Kerry and Eastview staff on behalf of the Board for all of the work that has gone into providing a better understanding and forecasting of the 2018 budget</li> <li>• School Satellite Programs 2017 Profit and Loss Summary was reviewed to better understand the deficit situation that resulted in closure of the program at Blake school and a shift to walking children to Eastview</li> <li>• 2018 Budget Highlights presented by Steve and Kerry: <ul style="list-style-type: none"> <li>○ Two budgets - Administrative Budget and Program Budget</li> <li>○ City funding increased by 3%</li> <li>○ No change in United Way funding</li> <li>○ Program fees increase and Blake after school program moved to ENCC</li> <li>○ Return to a surplus budget (+\$10,000) and hope to eliminate deficit (-\$24,000) in two years</li> <li>○ Estimate of 94 programs and 7, 563 people enrolled in them</li> </ul> </li> </ul> <p>Motion to approve the 2018 Budget.</p> <ul style="list-style-type: none"> <li>• Made by Morris Popowich and seconded by Anita Roy Lauritsen</li> <li>• Carried</li> </ul>
7.	Marketing & Engagement Committee	<ul style="list-style-type: none"> <li>• Task force for second fundraising committee to meet in April</li> <li>• Planning a fundraiser for the fall- more details to come</li> </ul>
8.	HR & Policy Committee	<p>Motion to go in-camera.</p> <ul style="list-style-type: none"> <li>• Moved by Anita Roy Lauritsen and seconded by Kim McFadden</li> <li>• Carried</li> </ul> <p>Motion to go out of camera.</p> <ul style="list-style-type: none"> <li>• Moved by Anita Roy Lauritsen and seconded by Morris Popowich</li> <li>• Carried</li> </ul>
9.	By-law Review	<ul style="list-style-type: none"> <li>• Summary Memo reviewed by Morris</li> <li>• Once the regulations from Ontario Not-for-Profit Corporations Act, 2010 (ONCA) have been made we will embark on the process of a complete by-law review</li> <li>• In the meantime it was recommended that a few specific changes to the by-laws are made this year as suggested by the Boys &amp; Girls Club of Canada</li> </ul> <p>Motion for Eastview to undertake three changes to its by-laws and continue preparing changes until ONCA comes into force:</p> <ol style="list-style-type: none"> <li>1. Remove nominations from the floor for directors</li> <li>2. Include only one type of member</li> </ol>

		<p>3. Record in official minutes official actions and resolutions of the Board and its committees</p> <ul style="list-style-type: none"> <li>• Moved by Anita Roy Lauritsen and seconded by Moneca Delain</li> <li>• Carried</li> </ul> <p>Morris to come to April meeting with drafted language.</p>
10.	Audit	<ul style="list-style-type: none"> <li>• To the best of the Board's knowledge, management representations regarding fraud per the March 6, 2018 email from the Auditor are correct. Susan will confirm with Board members who were unable to attend the meeting.</li> </ul>
11.	Update on child care and after school care	<ul style="list-style-type: none"> <li>• Deferred to April's meeting</li> </ul>
12.	Adjournment	<ul style="list-style-type: none"> <li>• 8:43 pm</li> </ul>

**EASTVIEW NEIGHBOURHOOD COMMUNITY CENTRE  
Board/Committee of Management Meeting  
March 19, 2018**

1.	Agenda	Approved by consent
2.	Conflict of interest	None declared
3.	Minutes	Minutes approved
4.	Executive Director's Report	<ul style="list-style-type: none"> <li>• TDSB is pushing for licensed after school care in all of their after school programs</li> </ul>
5.	Adjournment	8:48 pm

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_