

**November Minutes  
EAST TORONTO FAMILY COMMUNITY CENTRE  
Board of Directors Meeting  
November 16<sup>th</sup> 2020**

**All agenda items noted are open to the public, unless otherwise specified.**

Present	David Sobel, Razia Dawood, Steve Dewar, Meg Mathur, Susan McMurray, Jennifer King, Winston Yu, Kerry Bowser
Regrets	Anita Roy Lauritsen, Akemi de Castro, Joan Howard, Moneca Delain, Paula Fletcher

The meeting began at 6:35 pm. The meeting was chaired by Susan McMurray

1.	Agenda	Agenda approved
2.	Conflict of interest	None declared
3.	Minutes	Motion to approve minutes from October 19 <sup>th</sup> meeting <ul style="list-style-type: none"> <li>• Moved by Razia Dawood Seconded by Davis Sobel</li> <li>• Carried</li> </ul>
4.	Executive Director's Report:	<ul style="list-style-type: none"> <li>• Renovations are finished! We have also updated our servers and our networking systems which we decided to complete while the renovations were being worked on.</li> <li>• We will be recruiting for a permanent full-time financial position with other duties also part of the job.</li> <li>• Collective Bargaining with CUPE 2998 is underway.</li> <li>• Despite new COVID rules, we continue to run the food bank at its increased levels and have developed a plan to be able to run it through the winter in the gym with appointment times and waiting lines for physical distancing.</li> <li>• Partnered with community health centre to run a flu clinic at Eastview</li> <li>• <b>I confirm that all required monthly statutory taxes and benefit contributions have been filed and remitted, or will be remitted by the end of the month.</b></li> </ul>
5.	Executive Report: 2020-21 Board Activities	<ul style="list-style-type: none"> <li>• Reviewed activities for the year, including those listed under future agenda items.</li> <li>• Outlined Kerry's 2020 operating plan. Will be discussed at December meeting.</li> </ul>
6.	Financial Report	<ul style="list-style-type: none"> <li>• Reviewed Eastview's financial position as we approach the end of 2020.</li> </ul>
7.	Vacation Liability	<ul style="list-style-type: none"> <li>• Motion: Due to Covid-19 the board will permit the centre to waive the vacation policy for the operating year for staff to</li> </ul>

		<p>carry over more than the allowed vacation days, at the discretion of the Executive Director.</p> <ul style="list-style-type: none"> <li>• Moved by Steve Dewar, Seconded by David Sobel</li> <li>• Motion Carried</li> </ul>
8.	HR and Policy report	<p>Integrated Accessibility Standards Policy</p> <ul style="list-style-type: none"> <li>• Changes were proposed to bring the policy up to date.</li> </ul> <p>Motion to approve the policy: Meg Mathur Seconded by David Sobel Motion Carried</p>
9.	Other Business	
	I. Governance and B&GCC	Presentation postponed till December
	II. Other business	<ul style="list-style-type: none"> <li>• Incidents have been reported at the park of negative and potentially harmful behavior by youth. Eastview staff reached out to parents and school to try and sort it out; anyone who uses the park is asked to keep an eye out.</li> </ul>
10.	Adjournment	7:40 pm

**EASTVIEW NEIGHBOURHOOD COMMUNITY CENTRE  
Board/Committee of Management Meeting  
November 16<sup>th</sup> ~~October 19<sup>th</sup>~~ 2020**

1.	Agenda	Approved by consent
2.	Conflict of interest	None declared
3.	Minutes	October 19 <sup>th</sup> Minutes approved
4.	Marketing and Engagement Committee	<ul style="list-style-type: none"> <li>• Committee may consider ways of raising the profile of the City's contributions to AOCCs and vice versa.</li> </ul>
5.	Other Business	<p>Next Meeting Dates:</p> <ul style="list-style-type: none"> <li>• December 14<sup>th</sup> 2020</li> <li>• January 18<sup>th</sup> 2021</li> <li>• February 22<sup>nd</sup> 2021</li> <li>• March 22<sup>nd</sup> 2021</li> </ul>
7.	Adjournment	<ul style="list-style-type: none"> <li>• 7:46 pm</li> </ul>

Approved By:  Date: December 14, 2020